

Template for Report of Caseloads for Occupational Therapists:

District/School		Freedom Classical Academy	
2-Year Report for Period of	7/1/21	through	6/30/23
<p>REPORT OF CASELOADS FOR OCCUPATIONAL THERAPISTS (Must be submitted to the Nevada Department of Education and posted to the district’s website by October 1 in each odd-numbered year)</p>			
1. Describe the factors used in determining caseloads (check all that apply):			
Geographic considerations such as distance OTs must travel to get to sites		No	
Number of students who need services at a given site		Yes	
Number of students who need services in the district		No	
Level of intensity of students’ needs		Yes	
Number of OTs employed by the district		No	
Number of existing vacancies		No	
Other – Describe:			
2. Describe the range of number of pupils with disabilities at different school sites who require services:			
Minimum number of students who receive OT at any given site:		3	
Maximum number of students who receive OT at any given site:		20	
3. Describe the range of levels of intensity of the services required:			
Number of pupils who receive direct services approximately 1-2 times per week:		18	
Number of pupils who receive direct services approximately 1-2 times per month:		0	
Number of pupils who receive consultation services approximately 1 time per week:		0	
Number of pupils who receive consultation services approximately 1 time per month:		2	
4. Describe the availability of appropriately certified assistants to assist with provision of services:			

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2-3 days per week	
5. Describe the geographic factors that affect the ability of therapists to travel to provide the services (check all that apply and provide a brief description):	
Travel time / distance. Describe:	Not a factor due to the ability
Of remote services, if needed.	
Weather conditions. Describe:	Not a factor
Other – Describe:	
<ul style="list-style-type: none"> - Part-time contracted employment with a different agency. - Availability of internet access allows Occupational Therapist to participate remotely. 	
6. Describe the degree to which the district expects occupational therapists to participate in meetings pertaining to the pupils:	
<ul style="list-style-type: none"> - Occupational Therapist is expected to participate in all IEP and MDT meetings where occupational therapy services are being considered or are currently being serviced. 	
7. Provide the number of occupational therapist vacancies experienced by the district in this reporting period:	0

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8. Describe the efforts made by the district for the recruitment and retention of occupational therapists:

The Occupational Therapy company (Playhouse Pediatric Therapy, LLC) was provided a contract after an interview process that is renewed annually to provide occupational therapy services to the school.

District						
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9. List the number and caseload of each OT employed in this reporting period:						
Full Time Occupational Therapists (OTs)			Part-Time Occupational Therapists (OTs)			
Full-Time Ots (FT OT)	Maximum Caseload	Employee (E) or Contracted (C)	Part-Time OTs (PT OT)	% FTE Worked	Maximum Caseload	Employee (E) or Contracted (C)
FT OT #1			PT OT #1	46.0% (Based on a 35 hour work week)	20	(C)
FT OT #2			PT OT #2	.08% (Based on 2 hours per week)	Supervising employee of Occupational Therapy Assistant	(C)
FT OT #3			PT OT #3			
FT OT #4			PT OT #4			
FT OT #5			PT OT #5			

Template for Report of Caseloads for Occupational Therapists:

FT OT #6			PT OT #6			
FT OT #7			PT OT #7			
FT OT #8			PT OT #8			
FT OT #9			PT OT #9			
FT OT #10			PT OT #10			
FT OT #11			PT OT #11			
FT OT #12			PT OT #12			
FT OT #13			PT OT #13			
FT OT #14			PT OT #14			
FT OT #15			PT OT #15			
FT OT #16			PT OT #16			
FT OT #17			PT OT #17			
FT OT #18			PT OT #18			
FT OT #19			PT OT #19			